



Application Form - Online Application: www.bodwell.edu/summer

Bodwell's University Summer Programs

955 Harbourside Drive, North Vancouver, B.C. Canada V7P 3S4 Tel: (604) 924-5066 Ext 105 Fax: (604) 924-5058 E-mail: summer@bodwell.edu

PERSONAL DATA - PRINT IN BLOCK LETTERS (CAPITALS)

Surname (Family name)		Given Name/English Name		
Sex <input type="checkbox"/> M <input type="checkbox"/> F	Date of Birth (YYYY-MM-DD)	First Language	Country of Birth	Citizenship

FAMILY DATA

Home Address				
Telephone	Fax (if available)	E-mail address (if available)		
Next of Kin for Emergency Contact			Relationship to student <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Uncle / Aunt <input type="checkbox"/> Other _____	
Telephone (Work)	Telephone (Home)	E-mail address (if available)		
Contact Person in Canada	Telephone	Relationship to student <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Uncle / Aunt <input type="checkbox"/> Other _____		

CHOICE OF PROGRAM

Age Group Juniors (Ages 7-9) UBC Program Only
 Children (Ages 10-12)
 Teens (Ages 13-17)

UBC
 Dormitory **Day Program**

2-weeks **3-weeks**
 July 18 – July 31 July 11 – July 31
 Aug. 1 – Aug. 14 July 18 – Aug. 7

4-weeks
 July 11 - Aug. 7
 July 18 - Aug. 14

UBC & UVic
3-weeks **4-weeks**
 July 11 - July 31 July 11 - Aug. 7
 July 17 - Aug. 7
(Arrive on Saturday)

UBC & Whistler
3-weeks
 July 18 - Aug. 7 July 25 - Aug. 14

TRI-PROGRAM
4-weeks
 July 11 - Aug. 7 July 17 - Aug. 14
(Arrive on Saturday)

FLIGHT DETAILS

Do you require an airport pick-up? Yes No
*If YES, please fill-in flight information below:**

	Date	Airline & Flight No.	Time
Arrival **			
Departure **			

* All flight details are required no later than June 11, 2010
 ** Student should arrive on the program's start date and depart on the program's end date

MEDICAL INFORMATION

Do you have any of the following medical conditions which may require special care?
 Severe asthma Life-threatening allergy
 Seizure / epilepsy Diabetes
 Other _____

Are you on any medication? If yes, please specify:

Do you have any allergies? If yes, please specify:

Please indicate any special food requirements.

AUTHORIZATION

I acknowledge all information given above are accurate to the best of my knowledge. In permitting my child to attend Bodwell's University Summer Program, I, the undersigned, permit my child to participate in the full range of activities and authorize the Program Coordinator or his/her appointee, in the event of accident or illness affecting this above named student, to authorize on my behalf all procedures, including admission to hospital and necessary treatment therein, as he or she may deem necessary for the care and well-being of the student. I understand that my child is obliged to abide by the Rules and Regulations of Bodwell College and failure to do so, may result in suspension from the program without any refund. In addition, I authorize Bodwell College for the usage of any photography/media obtained of my child as a participant in the program for advertising purposes.

 Parent's Name

 Parent's Signature

 Date

PACKAGE FEES

UBC Programs		UBC & UVic Programs		UBC & Whistler Programs		TRI-Program	
2-weeks	\$2,800	3-weeks	\$4,200	3-weeks	\$4,200	4-weeks	\$5,550
3-weeks	\$4,000	4-weeks	\$5,350				
4-weeks	\$5,150						

Program Fee includes: airport pickup & drop-off service, 3 meals and an evening snack per day, 24-hour care and supervision, English classes, outings, activities, overnight trips (if applicable), transportation, souvenirs, report card, certificate, medical insurance and university residence accommodation. Accommodation is included from the Sunday before the first day of classes, to the Saturday after the last day of classes (except when a program specifies a Saturday arrival date). Additional days will be charged at \$100 / day depending on availability.

Program Fees do not include: air travel, unaccompanied minor service fee, or the **CDN \$200 REFUNDABLE DEPOSIT** to be collected upon a student's arrival in the dormitories. This deposit will be refunded in full to the student upon departure if no damage has been done to their room, no key has been lost, and no intentional vandalism was done to the residence facilities.

A UBC Day Program is available for students who do not need residence accommodation. Students will participate from Monday to Thursday (9 am - 4 pm) and Friday (9 am - 12 pm). Students are responsible for their own transportation to and from UBC each day, as well as to and from the airport. Day program fees include all weekday English classes, outings, activities, lunch from Monday to Thursday, transportation, and medical insurance.

Withdrawal Refund:

- Written notice received on or before May 22th, 2010, 90% of the fee paid will be refunded.
- Written notice received after May 22th, 2010, 75% of the fee paid will be refunded.
- Written notice received after June 5th, 2010, 50% of the fee paid will be refunded.
- No fee will be refunded after June 19th, 2010.

Credit Card: An additional 3.5% bank charge will apply for all credit card payments.

AGE GROUPS

UBC Program	All Other Programs
Juniors (Ages 7-9) Children (Ages 10-12) Teens (Ages 13-17)	Children (Ages 10-12) Teens (Ages 13-17)

ADMISSIONS PROCESS

1. Applicants send an application form to Bodwell College online or via fax or mail.
2. Upon receipt of an application, a letter of offer will be sent to confirm the application status, availability of space, the amount of fees payable, and the payment methods. Spaces are not confirmed until fees are paid in full.
3. Payment to be made to Bodwell College as prompt as possible. Applicants should keep a record of the payment and inform Bodwell College when the payment has been made.
4. An official letter of acceptance will be sent along with the Acceptance Package which will contain all pre-departure information.

Visa Application Timeline

Application Deadline with \$200 non-refundable registration fee	First Payment: 50% of Program Fees	Receive documents from Bodwell to apply for a visa	Second Payment: 50% of Program Fees to confirm placement. Failure to meet this payment deadline will result in the loss of the registration fee and the first payment
April 30, 2010	May 7, 2010	May 14, 2010	June 4, 2010

PAYMENT INFORMATION

US Funds are accepted at the daily exchange rate on the date of payment.

Please ensure that the student's name is clearly indicated on the payment

1) Wire transfer to our account:

Account Name: Bodwell High School
Account No. 5600-103-825-6
ABA No. 021-00-0021
Swift Code. ROYCCAT2
Transit # 05600
 Royal Bank of Canada
 Broadway & Cambie Branch
 505 West Broadway
 Vancouver, B.C. Canada V5Z 1E7

2) Cheque or bank draft, payable to Bodwell High School and mailed to: Bodwell's University Summer Programs
 955 Harbourside Drive
 North Vancouver, B.C. Canada V7P 3S4

3) Credit Card: Visa or Mastercard
 An additional 3.5% bank charge is applicable for credit card payments.

4) Cash or traveller's cheque to be personally delivered to the above address.

FREQUENTLY ASKED QUESTIONS

Pre-arrival Information

Q. Can children under the age of 14 travel alone to Vancouver?

A. Parents or guardians need to notify the airline if their child is under 14 and will be travelling alone. Please let the airline know that an unaccompanied minor will need supervision for the return travel. The airline will arrange for a flight attendant to help the child through customs and with boarding. When arranging for this special service, you will also need to let the airline know that a Bodwell representative will be picking the child up from the airport. An unaccompanied minor fee will apply.

Q. Who will meet the students at the Vancouver International Airport?

A. At the Vancouver Airport, a Bodwell representative will be waiting at International Arrivals. They will have a Bodwell identification card and will be holding a large sign with Bodwell on it. More detailed information will be provided in the Acceptance Package. Students will be escorted directly to UBC where they will check-in and meet their counsellors.

Q. How will parents know that their children have arrived safely?

A. We will notify parents by either fax or e-mail on the day their child has arrived safely in Vancouver. We will phone parents who do not have fax or e-mail, but phone confirmations may be delayed due to time zone differences.

Q. How will students keep their money and valuables safe?

A. Students are advised not to bring unnecessary valuables (for example, expensive watches or jewelry) to the program. Bodwell staff will offer to place their valuables in a safe in the office. The office and the safe will be locked up when there is no staff on duty. Students can access their possessions during office hours. We highly recommend that students place their valuables in the safe as they may often forget to lock their bedroom doors. Bodwell College will NOT be responsible for any lost or stolen items during students' participation in the program.

Q. How much money should students bring?

A. If the student is not planning to make major purchases, CDN\$50-75 per week should be enough for souvenirs and spending money. We highly recommend that students bring most of their funds in the form of insured traveler's cheques, with only a small amount of cash. We will help students transfer these cheques to cash from time to time. Students who have not included the \$15 airport tax in their airfare need to ensure that they have this amount available when they depart from Vancouver.

Q. Who keeps the student's airline ticket and passport?

A. Upon arrival, students should submit their ticket and passport to Bodwell's office staff, or to their accompanying chaperone who will be staying in the residences. If these documents are not submitted upon arrival, the loss or misplacement of these documents will be the student's and parent's responsibility.

Safety & Contacts

Q. How can parents contact their children at the UBC dormitory?

A. Parents can call the Bodwell Office at UBC and leave a message for their child. Staff will deliver the message to the student on the same day. The contact information for the Bodwell Office at UBC is enclosed in the Acceptance Package.

Q. What if a friend or relative in Vancouver wants to visit and take students off-campus?

A. Parents or guardians will need to fill-out the Parent Consent form to authorize friends or relatives who would like to visit and take students off-campus for personal outings. Students will need to check out with a staff member at the Bodwell Office.

Q. How can students call home?

A. Students may use one of the many payphones located in the residence to call home. They will need to purchase a phone card in order to make long distance calls. Dormitory staff will be happy to help students with any questions.

Q. What happens if a student becomes sick or hurt?

A. Bodwell arranges medical insurance coverage for all students. In the case of sickness, accident, injury or emergency, Bodwell staff will accompany the student to receive medical attention. There is a hospital on the university campus.

ACCOMODATIONS & LIVING

Q. How is security organized at the UBC Dormitory?

A. Only authorized personnel and students will be given keys to access the dormitory buildings. Students are assigned to Camp Counsellors who stay in the same dormitory buildings with the students. In addition, there is a Dormitory Coordinator who is on duty in the evenings and weekends to assist with emergencies and other matters. Security guards also patrol the grounds at night.

Q. Can students choose their type of dormitory room?

A. The university dormitory assignment of rooms cannot accommodate any special requests. Students will NOT be able to choose any type of room or request a particular dormitory room because students are assigned to be close to their own group. Their group is uniquely arranged with students of the same gender, in the same age category, and mixed nationalities. Furthermore, students need to be assigned to a room close to their Camp Counsellors. Due to these reasons, we are unable to accommodate any request for rooms.

Q. Is there a damage deposit?

A. Yes, upon arrival, Bodwell's office staff will ask each student to deposit CDN\$200 in a sealed envelope to be locked in the office. This deposit will be refunded in full to the student upon departure if no damage has been done to their room, no keys have been lost, and no intentional vandalism was done to the residence facilities.

Q. Where do the students eat and where can they buy food?

A. Students are provided 3 meals a day including breakfast, lunch and dinner mainly at the university cafeterias, and an evening snack before bedtime. When the students go out on field trips, lunches are packed. There are also BBQs and special dinners according to the program itinerary. If students wish to buy snacks outside of meal times, there are vending machines, stores, and restaurants near the dormitory.

Q. How do students do their laundry?

A. There are coin-operated washing and drying machines in the dormitory. Students can purchase a laundry card from the office and Bodwell will provide students with laundry detergent. Camp Counsellors will assist the students in doing their laundry regularly.

RULES & REGULATIONS

- 1) Students must abide by the schedules and programs arranged by Bodwell College. Permission to be absent will be granted by our staff in event of sickness, injury, or acceptable personal matters.
- 2) Boys are not allowed to be in the girls' residences and girls are not allowed to be in boys' residences. Students can meet in communal areas.
- 3) Illegal substances, alcohol, gambling and weapons are not permitted in any circumstances.
- 4) Students committing any act or behavior that jeopardizes the safety and well-being of other students or staff will not be tolerated. Depending on the severity of the infraction, students will be given warnings and different consequences at the administration's discretion. Bodwell College reserves the right to dismiss students from the program without any refund in the case of a severe infraction.



For group rates and more information, please contact us

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